

The Early Bird



A South Dakota Tradition

6:30 - Supreme Court Update

- Meghann Joyce

6:45 - Strategic Plan Update - Legal Pathways

- Jennifer Williams

7:00 - What Lawyers Need to Know: Working
with Court and UJS Personnel

- Greg Sattizahn

7:15 - South Dakota Bar Foundation Update

- Pamela Reiter

6:30 AM, Thursday, June 22nd
Rapid City, South Dakota

Holly Farris, Chair

SUPREME COURT UPDATE

MEGHANN JOYCE

Denevan Falon Prof. LLC
Sioux Falls, South Dakota

STRATEGIC PLAN UPDATE

JENNIFER WILLIAMS

Supreme Court

Pierre, South Dakota

Jennifer Williams is a wife, mother, daughter, sister, friend, and colleague. She is currently the career clerk to the Honorable Patricia DeVaney of the South Dakota Supreme Court and, before that role, had the honor of being the career clerk to Justice Steven Zinter, Justice Glen Severson, Justice Lori Wilbur, and Justice John Konenkamp.

Prior to receiving her law degree from the University of South Dakota Knudson School of Law, Jennifer graduated from Black Hills State University with degrees in Elementary Education, Business Education Teaching, and Business Administration. She is actively involved in her community, church, and children's activities and schools, and with the South Dakota State Bar and ABA Judicial Division. She is currently a co-chair of the Strategic Plan Committee and is a member of the CLE Committee.

When she was a young lawyer, Jennifer had the honor of serving on the Young Lawyer Board, including as the Young Lawyer President, and she was named Young Lawyer of the Year by the Pennington County Bar Association. After growing up a bit, she became a Bar Commissioner, an experience she thoroughly enjoyed. Jennifer is married to Will, and they have three fantabulous children.

Strategic Plan

Beginning in 2011, dedicated members of our bar have donated time to develop a strategic plan for our bar, to monitor the progress being made in meeting the goals of that plan, and to make refinements to the plan as circumstances dictate. Below is the current vision and goals of our Strategic Plan.

Vision

The State Bar of South Dakota is an invaluable partner in every attorney's practice, and a trusted community leader that ensures the justice system is evolving to meet the needs of all South Dakota residents.

Organizational Values

These core values direct how the State Bar of South Dakota conducts itself as it works to achieve its goals and fulfill its mission.

Integrity: We will strive to earn and maintain your trust.

Professionalism: We respect the rule of law and promote ethical conduct, personal integrity and civility in all our deliberations and decisions.

Diversity and Inclusion: We recognize we are more effective when we bring different perspectives, experiences and backgrounds to our collective activities and decision making.

Transparency: We will strive to promote openness, communication and accountability.

Responsiveness: We will provide excellent service and adjust to the changing needs of members and the public.

Compassion: We will treat one another with understanding and kindness.

Collaboration: We will create alliances that allow us to achieve a greater impact with our limited resources.

Innovation: We will continually explore and advance new ways to provide excellent service to members and the public.

State Bar of South Dakota 2019-2024 Strategic Plan

Goal 1: The State Bar of South Dakota promotes a diverse and inclusive legal profession that competently serves South Dakota

We will achieve this goal by:

1. Assisting the Unified Judicial System to effectively regulate the profession
 2. Supporting member competence, civility and continuing professional development
 3. Strategically partnering with the University of South Dakota School of Law to meet the state's legal needs
 4. Building a profession that reflects the diversity of South Dakota
 5. Pursuing legislative advocacy that supports the bar's mission and purpose
-

Goal 2: The State Bar of South Dakota supports lawyers' pursuit of personal and professional satisfaction in the practice of law

We will achieve this goal by:

1. Equipping lawyers to adapt to and compete in the changing legal environment
 2. Fostering a diverse, inclusive and welcoming environment that enhances collegiality, civility and professionalism
 3. Focusing on lawyer wellness and increasing resources to support lawyers with mental health issues including depression, substance abuse and other addictions
-

Goal 3: The State Bar of South Dakota assures access to legal information and services for all South Dakota residents

We will achieve this goal by:

1. Identifying barriers to access
 2. Facilitating a more comprehensive approach to legal services delivery in South Dakota
 3. Exploring innovative practice models that would increase the accessibility and affordability of legal services
 4. Supporting specialty, tribal, state and federal courts to improve the administration of justice
-

Goal 4: The State Bar of South Dakota builds public trust in the justice system, the legal profession and the law

We will achieve this goal by:

1. Collaborating with the UJS and USD Knudson School of Law to build awareness of the legal profession as an accessible, meaningful, and rewarding career path
 2. Providing lawyers with opportunities to lead and serve in their communities
 3. Raising the public's awareness of individual's legal rights and our governmental institutions
-

Goal 5: The State Bar of South Dakota builds a responsive, transparent and forward-looking organization that advances its mission and the strategic plan

We will achieve this goal by:

1. Employing board governance practices that support broad-based decision making and timely action
2. Enhancing our technology infrastructure to meet the current and future needs of members and the bar
3. Ensuring the bar's critical functions receive appropriate staff support
4. Building awareness of SBSD programs and initiatives through a variety of effective communication channels

WHAT LAWYERS NEED TO KNOW: WORKING WITH COURT & UJS PERSONAL

GREG SATTIZAHN, State Court Administrator and General Counsel
S D U n i f i e d J u d i c i a l S y s t e m
P i e r r e , S o u t h D a k o t a

Greg Sattizahn was appointed State Court Administrator and General Counsel for the South Dakota Unified Judicial System on September 9, 2013. Prior to his appointment by the Supreme Court, Greg first began work with the Unified Judicial System as a Supreme Court Law Clerk for the Honorable Justice Richard W. Sabers. Following his clerkship, Greg practiced law for a private law firm and then returned to the Unified Judicial System as a Staff Attorney for the South Dakota Supreme Court.

Greg subsequently served as the UJS Legal and Legislative Counsel and then the Director of Policy and Legal Services. He is a Sterling Honor Society graduate of the University of South Dakota School of Law and, prior to law school, obtained his bachelor's degree from Iowa State University. He is admitted to practice law in South Dakota state and federal courts, Minnesota state and federal courts, and the United States Supreme Court.

What Lawyers Need to Know: Tips for Working with the UJS

Greg Sattizahn
State Court Administrator
Unified Judicial System



Rejected eFilings



Clerks have a manual that lists reasons to reject as well as reasons not to reject

Should be the same statewide

Not determined by the clerk locally because they don't like something

- "Documents with color that are submitted for filing, even just color signatures (blue ink) shall be rejected"



Rejected filings notification sent by email

Scroll to the bottom of the email to see rejection reason comments

If still not clear – then call clerk of court for clarification

File & Serve

What attorneys see on their end is not the same thing the clerks see

- If having technical difficulty or questions – email the helpdesk not the clerk
- UJSeSupport@uj.s.state.sd.us

Transmission is not instantaneous

- Has to be reviewed and accepted by clerk's office staff
- Even after accepted, takes time to transmit from File & Serve into Odyssey record
- Last minute filings or late night filings might not get into the record before court
 - * Recommended to file at least 24 hours in advance

Pick document name that best matches what you are filing

- List can be found at uj.s.sd.gov - Attorneys dropdown - File & Serve - Self Help
- If still not sure, call clerk and they will gladly help you find the closest match

- Use comment section to add additional wording using all CAPS (not to retype document name)

Preferred example:

DEFAULT JUDGMENT AND ORDER APPROVING COSTS AND DISBURSEMENT

-the additional comment “APPROVING COSTS AND DISBURSEMENT” is in CAPS and doesn’t duplicate any of the name

Not Preferred:

PETITION PETITION FOR CHANGE OF NAME OF PERSON

- The word PETITION was already selected as the event so doesn’t need to be included in the description

AFFIDAVIT OF DFLT MO FOR DFLT JDG & MO FOR APRV OF ADDL DISB With Certificate

-The additional comments weren’t added in CAPS

SATISFACTION OF JUDGMENT FULL SATISFACTION OF JUDGMENT

-additional comment not needed as says the same thing as event

AFFIDAVIT FOR ATTORNEY FEES Affidavit for attorney fees and costs

-additional comment not needed, but if it was – use CAPS 😊

Emailing Etiquette



If emailing judge and other attorneys to discuss continuations, court date, etc... copy the clerk of court in that county as they are the one who will need to update the record and answer phone calls (and usually the last to know).



Don't email documents that need signed by the Judge directly to the Judge – Use File & Serve Proposed Order

If Judge signs email and is also submitted through File & Serve, file ends up with duplicate Order with different filing dates/times

Other helpful tips

- File Notice of Appearance right away so you get added to the Odyssey record and can start gaining access to file through eCourts as well as notifications
- Provide client's information on the Case Filing Statement, at very least, name and DOB. SS# highly encouraged
 - Clerk uses this information to merge records with existing demographics
 - Impacts record search reports
- CAA Vouchers – file with the Clerk who then files with the county Auditor
 - Process takes time through the county – approved by commissioners at meeting so file as soon as you can if you want paid right away. Clerk has no control over county process/timeline for payments.

Interpreters

- **When reasonably necessary, a lawyer should inform the court:**
- There is a conflict of interest with their client and the assigned interpreter.
- There is difficulty in communication between their client and the assigned interpreter.
- The interpreter is having sidebar conversations with their client.
- The assigned interpreter is providing advice or direction to their client or acting in any sort of capacity outside of interpreting.
- Advocate for your client if an interpreter is needed and inform the court beforehand if possible—especially if the language is rare and may require additional time for the court to arrange an interpreter who speaks that language.

Technology

- Sign up for UJS Attorney-
ujssattorney.sd.gov


The screenshot shows a web browser window with the URL <https://ujssattorney.sd.gov/Login.aspx?ReturnUrl=%2f>. The page title is "SD UJS Attorney Notification System". On the left, there is a navigation menu with links: Home, Account Information, Subscriptions (with a right arrow), New Events, and Help. The main content area has a header "Welcome, [Sign In Here](#)" and a "Login" button. Below this, the heading "Welcome to the Attorney Notification Subscription Manager" is followed by explanatory text: "The Attorney Notification System can be set up to notify you of specific events that are filed in cases where you are the attorney. Please select [Register as a new user](#) if you don't have an Attorney Notification account. You will need to enter your Bar number and the E-mail address that is included in your attorney record in Odyssey. If you are not sure of that E-mail address or need to update it, please contact UJSESupport@ujss.state.sd.us. The nightly orders Email is now available on the Orders tab in Case Events." At the bottom, there are input fields for "User Name:" and "Password:", a "Log In" button, and two links: [Register as a new user](#) and [Forgot your password?](#).

Don't Forget UJS Notifications

ujnotifications.sd.gov



The image shows the login page for the South Dakota Unified Judicial System Notifications Website. On the left is a dark blue sidebar with the state seal and navigation links. The main content area has a header with the system name and a login form below it.



[Login](#)
[Public Initial Registration](#)
[Public Signup Help](#)

South Dakota Unified Judicial System Notifications Website

Login

Welcome to the Notification Subscription Manager

Please sign in with your user-name/email and password

User name/email

Password

[Forgot Password?](#)

[Home](#) | uj.s.d.gov

SOUTH DAKOTA BAR FOUNDATION UPDATE

PAMELA R. REITER, Owner and Founding Partner

R e i t e r L a w F i r m L L C

S i o u x F a l l s , S o u t h D a k o t a

Pamela R. Reiter is the owner and founding partner of Reiter Law Firm Prof. LLC. Pamela has earned an AV – Preeminent Martindale-Hubbell rating and is rated in Band A by Chambers USA, the highest possible ratings an attorney can earn. She also has been named by Benchmark Litigation as one of the Top 250 Women in Litigation in the United States and recognized by Best Lawyers in America in the area of Trust and Estate Litigation. Her practice focuses on civil litigation, including trust and estate litigation, business disputes and other complex civil litigation.

Pamela has nearly fourteen years of experience as a federal district court law clerk. Before opening her own firm in 2023, Pamela joined Johnson, Janklow, Abdallah, & Reiter, LLP, as an associate attorney in early 2008, was named partner in 2011, became an owner in 2013 and assumed the role of managing partner in 2018. While practicing at her former firm, Pamela developed her litigation skills by trying cases before juries and the courts in both federal and state courts throughout South Dakota, representing clients in arbitration, taking over one hundred depositions, and working with her clients to reach sensible and practical solutions to their legal matters through mediation or settlement.

In 1995, Pamela was admitted to the State Bar of South Dakota and has been an active member since that date. She was elected by the members of the State Bar of South Dakota as the President Elect in 2016. She was sworn in as the State Bar President on June 23, 2017, and served in that capacity until June 2018. She served a four-year term as a member of the State Bar's Disciplinary Board from 2013 to 2017. She was elected as a Bar Commissioner in 2010 to serve a three-year term and was appointed to the State Bar's Strategic Planning Committee, on which she continues to serve. She served as President of the Young Lawyers Section from 2000 to 2001 and on the Young Lawyers Board from 1999 to 2001. Pamela has been appointed to several committees, including the Continuing Legal Education Committee, Lawyer Referral Committee, and served as the Chair of the Law School Committee for more than a decade. Her professional memberships include the American Bar Association and the South Dakota Trial Lawyers Association.

South Dakota Bar Foundation

Raising the Bar

Our Profession. Our Responsibility.

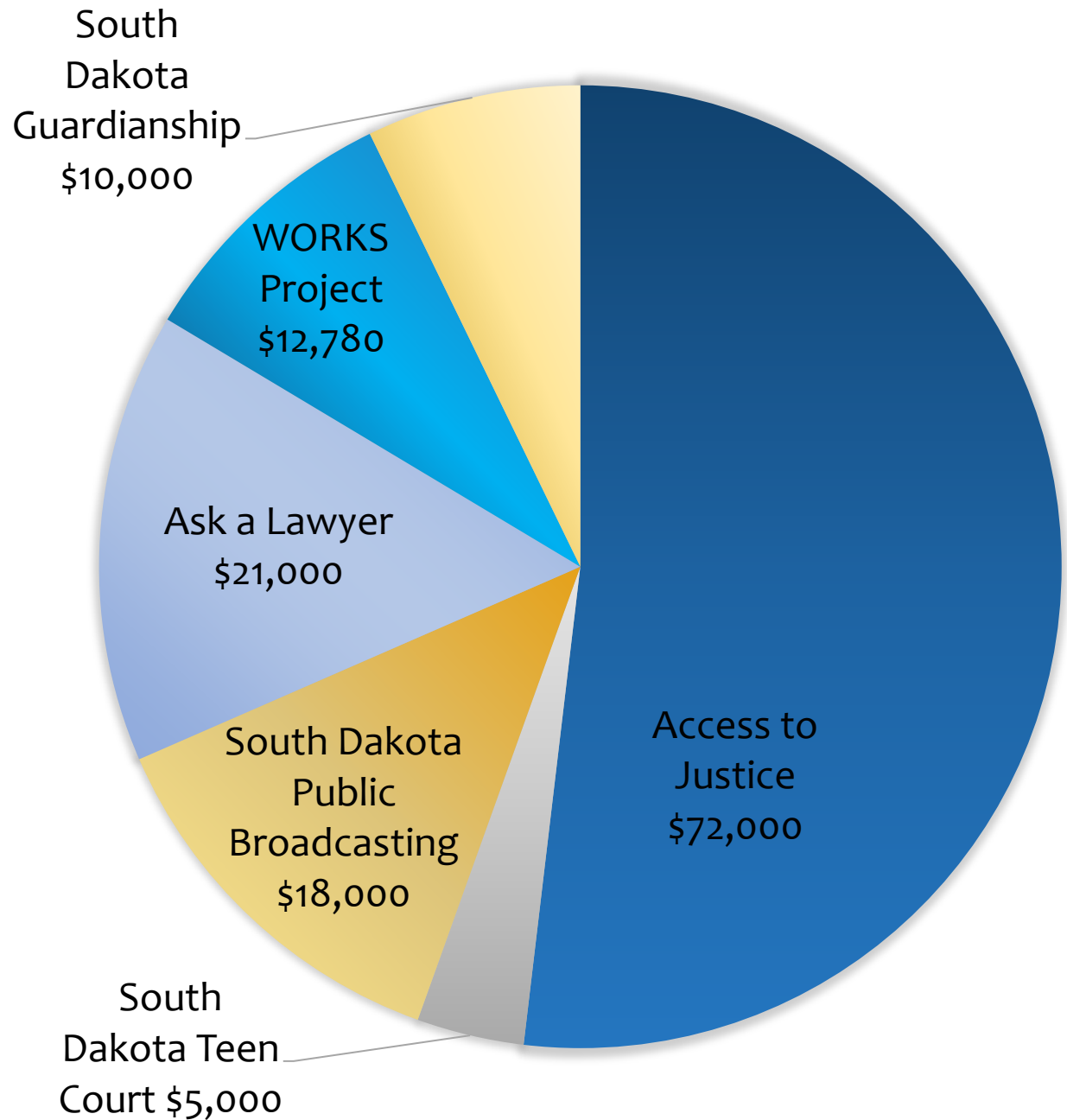
June 21, 2023

Grants Awarded for FY 22-23

Grantee	Awarded
Access to Justice	\$72,000
Ask-a-Lawyer	\$21,000
South Dakota Guardianship Program	\$10,000
South Dakota Teen Court	\$5,000
South Dakota Public Broadcasting – Statehouse Coverage	\$18,000
Works Project	\$12,780
TOTAL Grants Awarded FY 22-23	\$138,780

SOUTH DAKOTA BAR FOUNDATION GRANTS

Awarded for 22-23



Financials – Grants Transmitted & Remaining Obligations

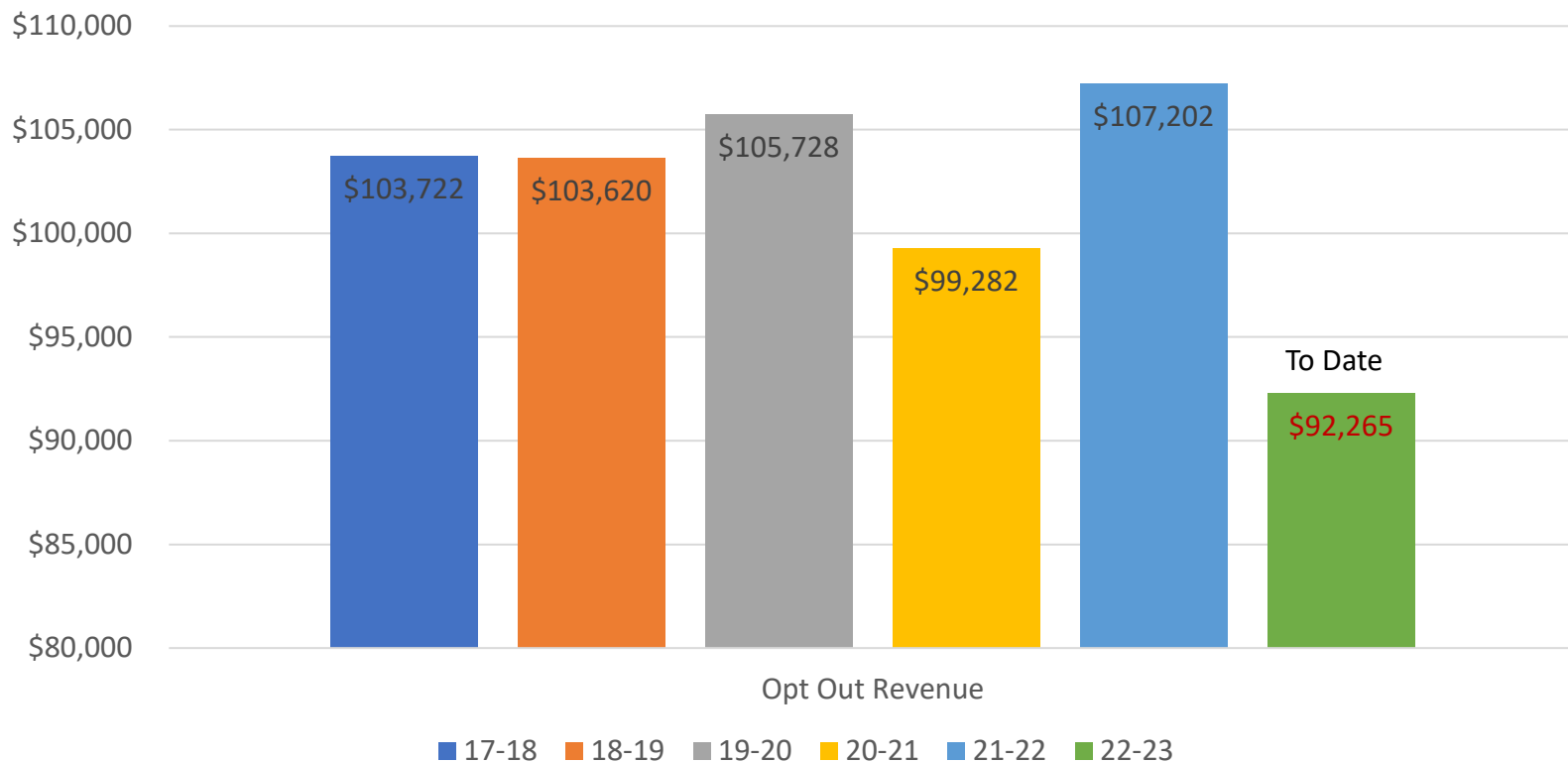
Grants Transmitted as of 5/17/23	
Access to Justice	\$72,000
Ask a Lawyer	\$7,242
South Dakota Guardianship Program	\$10,000
South Dakota Teen Court	\$5,000
South Dakota Public Broadcasting – Statehouse Coverage	\$18,000
Works Project	\$11,715
TOTAL Grants FY 22-23	\$123,957

Grant Expenditures Remaining for FY 22-23	
Ask a Lawyer	\$13,758
Works Project	\$1,065
TOTAL Grants Remaining	\$14,823

Financials – INCOME

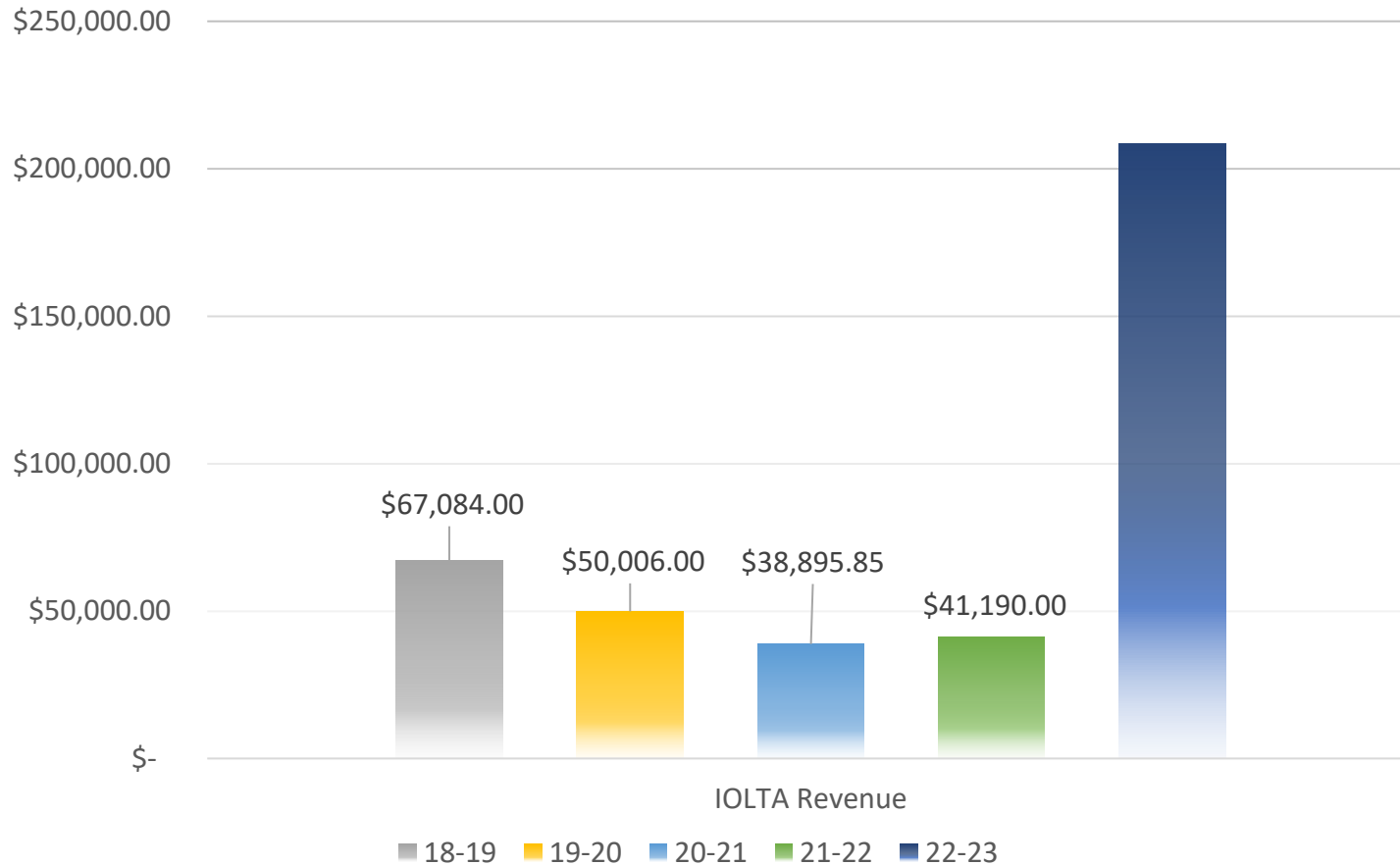
Opt-Out

Opt-Out donations are *down* \$14,830 compared with donations to date in 2022



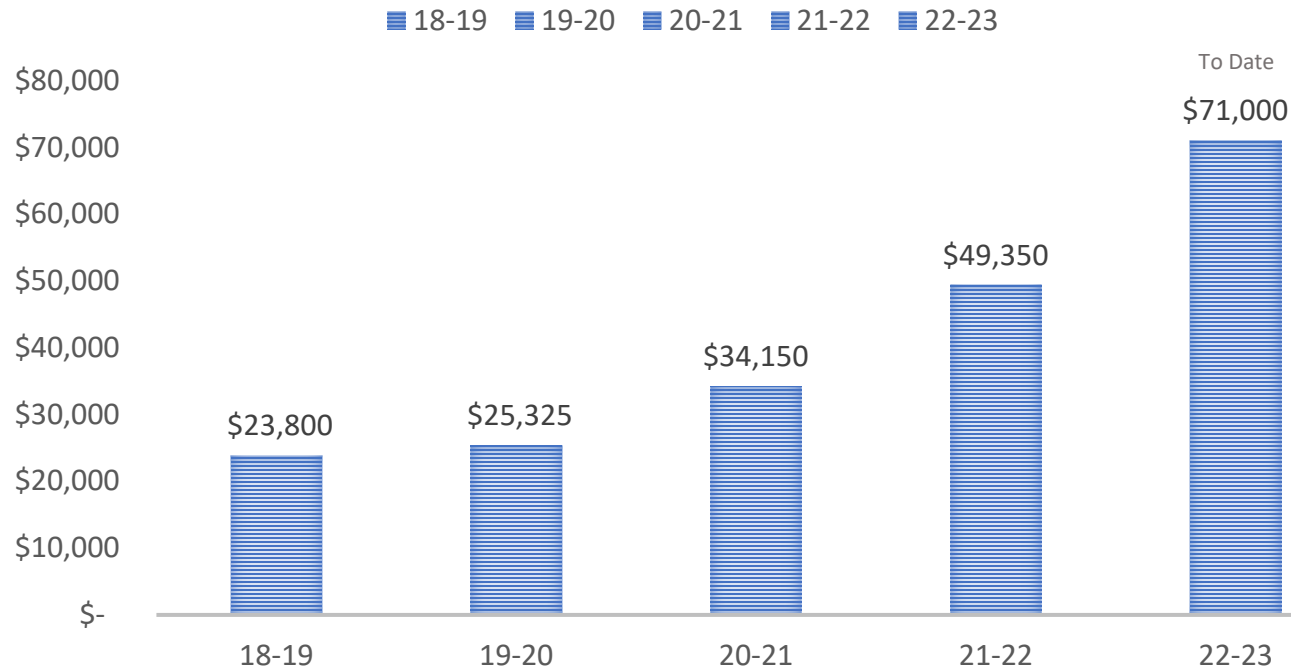
Financials – INCOME

IOLTA



Financials – INCOME

Fellows



Fellows donations are UP **\$21,650**
compared to this date last year.

*Fellows donations go into the
Endowment Fund.